

# EcoCon Documentation: How to search and select property parcels

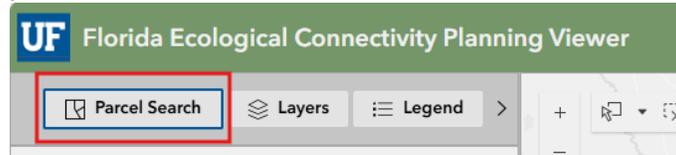
5/21/2025

This document outlines how to use the EcoCon to search and select property parcels.

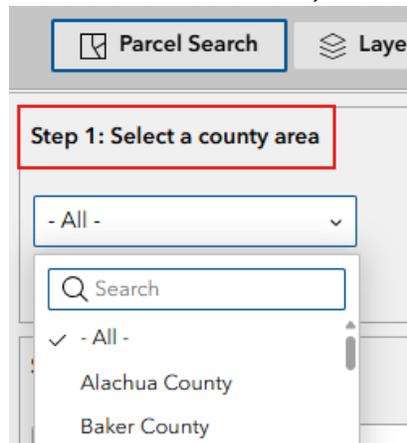
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## 1. Using the Parcel Search

- Ensure the Parcel Search button is selected at the top left of the screen - this is the default setting upon opening the application.

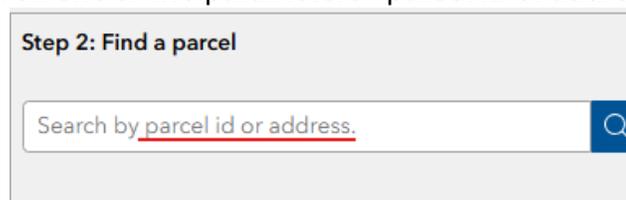


- Using the drop-down menu in Step 1 (on left, below Parcel Search), select the county name to narrow your search area. The map view will zoom to that extent. Only one county may be selected from the list at a time. To return to a statewide extent, select -All- from the drop-down menu.

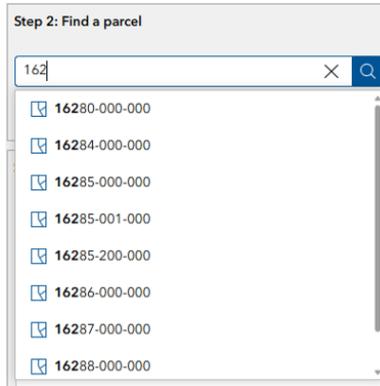


**Please note** - the parcels that will be searched are those **within the extent shown in the map view** which will include some areas surrounding the county selected in Step 1. For example, if Alachua County is chosen in Step 1, some areas of Bradford, Clay, Columbia, Gilchrist, Levy, Marion, Putnam and Union Counties will be included in the search. To narrow the search area, zoom the map in to a smaller region.

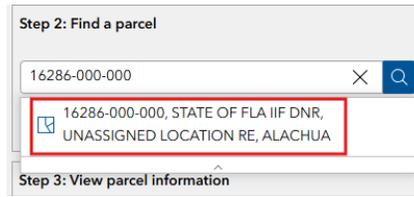
- Step 2 allows a search on one of two parameters - parcel ID or address.



- **By Parcel ID**
  - In Step 2 type a parcel's ID number as it appears in its property appraiser record for the county in which it is located. Include dashes or spaces where necessary.
  - As the number is typed, records that share those numbers will appear.



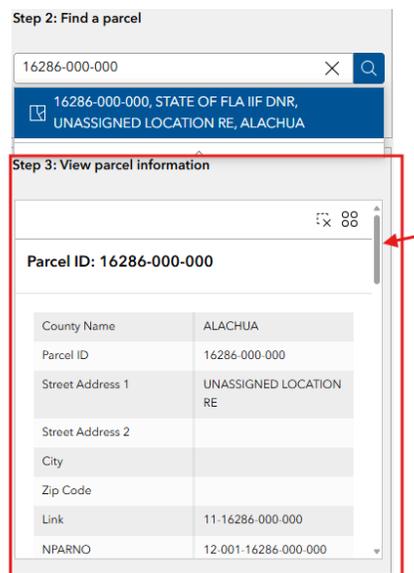
- Select a record from the list or continue typing if the whole number is known.
- Once selected more details of the parcel will appear. Click on the details and the map will zoom to the parcel.



- The selected parcel will be displayed in the center of the map view, highlighted in blue.

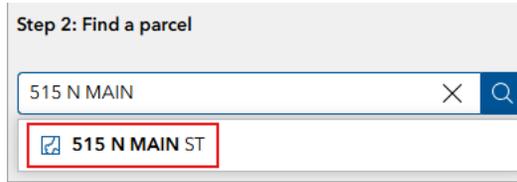


- Step 3 (left of screen) will display the parcel's information which can be fully viewed using the scroll bar on the right side of the display window.



- By Address

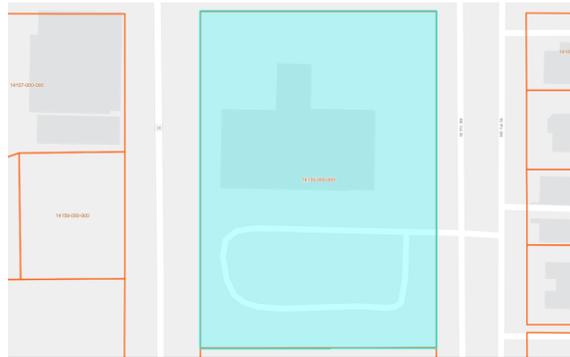
- Follow Step 1 from above to select the county in which to search.
- In Step 2 type the address for the search in the search bar. Address searches are based on the address format used in the county property appraiser's database for that property's location. For example, if a property is located on 515 North Main Street, and its appraiser record shows the location address as 515 N MAIN ST, the latter address should be used in Step 2. Capitalization is required, as in the example below.



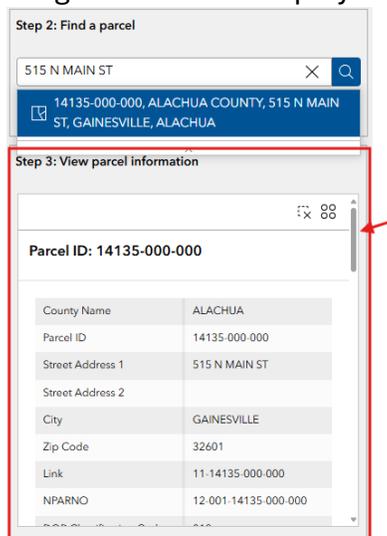
- Once selected more details of the parcel will appear. Click on the details and the map will zoom to the parcel.



- The selected parcel will be displayed in the middle of the map view, highlighted in blue.

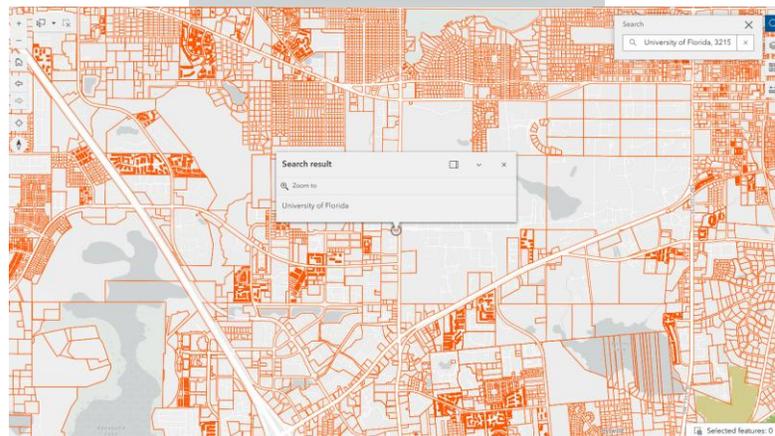
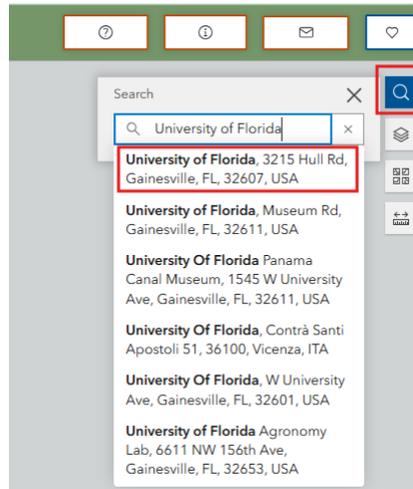


- Step 3 (left of screen) will display the parcel's information which can be fully viewed using the scroll bar on the right side of the display window.



## 2. Searching within the Map Extent

- An online search of all Florida parcels (>10 million records) at one time is likely to take an excessive amount of time. Reducing the number of records to be searched by zooming the map extent to a smaller area will make the search faster.
- Using the search tool located in the upper right corner of the screen, a location can be searched and selected from a drop-down menu. Once selected the map extent will zoom to that location.



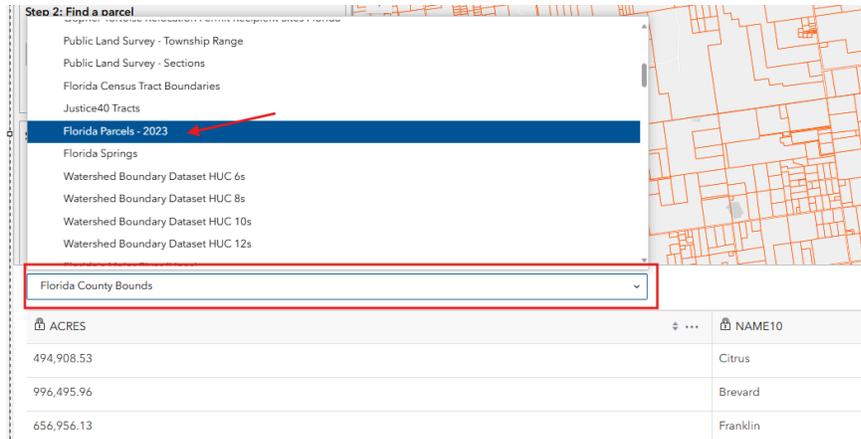
- Alternatively, you can zoom the map in to an approximate search area until parcel boundaries begin to display, using the zoom in/out tool in the upper left corner



- Activate the attribute table for the data displayed in the map by clicking on the red arrow at the bottom (center) of the screen.



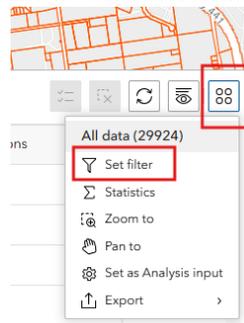
- Using the drop-down menu on the upper left of the table, scroll to and select Florida Parcels - 2023



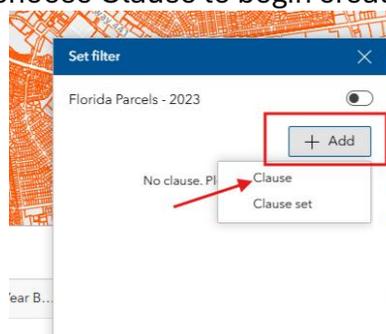
- Information for the parcels displayed in the map extent will appear in the table. There may be a slight delay as the records load.

Acres	Actual Year Built	Alternate Key	Census Block G...	County Name	Constructio
0.83	1,947	1111269	120690304081	LAKE	3
0.26		1112184	120690304081	LAKE	
0.25		1114934	120690304081	LAKE	
0.34	1,955	1120748	120690304071	LAKE	
0.77	1,981	1120781	120690304111	LAKE	
0.92	1,977	1120811	120690304111	LAKE	

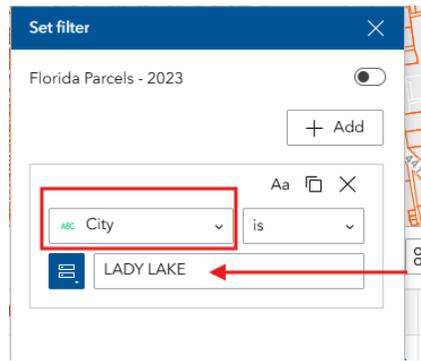
- Select the Actions button, above the table in the right corner, and select Set Filter which will allow you to filter out records from the attribute table based on a selection clause you create.



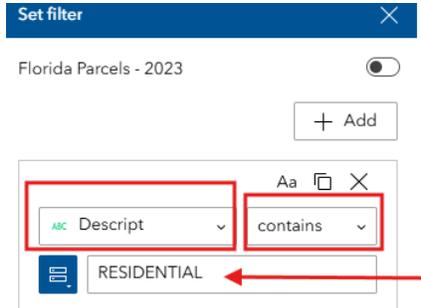
- Click the +Add button and choose Clause to begin creating a selection



- Using the drop-down menu, select the attribute you want to use to filter the data. For example, where the city name is LADY LAKE, type the search word in ALL CAPS.



Or another example might be selecting all parcels in the map extent that contain the word RESIDENTIAL in their Description (Descript field).



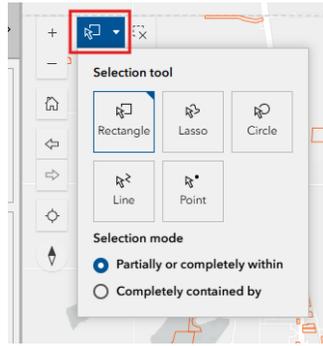
- To make the selection, move the toggle button located at the top right corner to the right so the slider turns blue



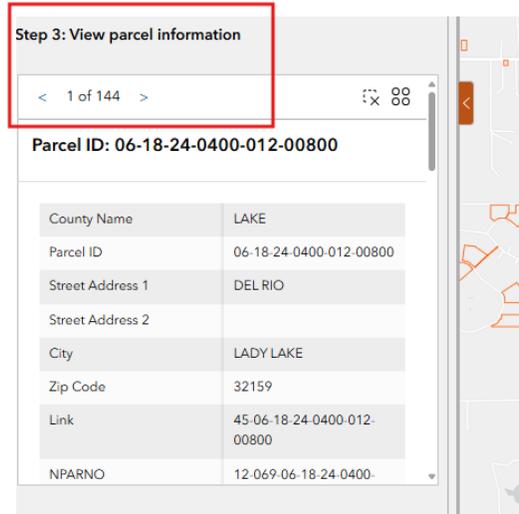
- The attribute table will update to show the records based on your search clause. Parcels in the map extent will now represent only what you have searched, and the attribute table will display at the bottom left the number of records the search represents.

Florida Parcels - 2023	
Acres	
2.56	
0.22	
0.22	
0.29	
0.21	
0.22	
Total: 731   Selection: 0	

- Parcels can then be selected in the map using the Select tool in the upper left corner of the map. The default setting is to use a rectangle to draw an area on the map, but other modes can be selected.



- Click and drag on the map to select parcels, which will become highlighted in blue. Information on the selected parcels can be seen on the left in "Step 3: View parcel information" of the parcel select tool

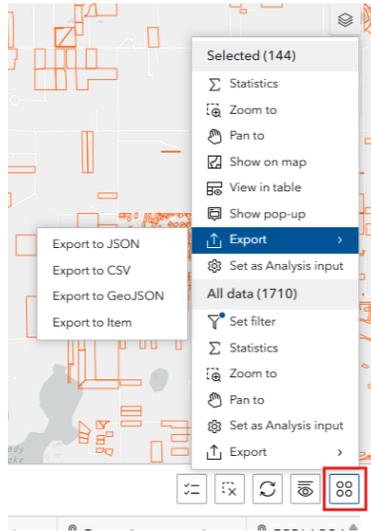


Or from the attribute table at the bottom of the screen by choosing the red arrow

Acres	Actual Year Built	Alternate Key	Census Block G...	County Name	Construction Cl...	Descript
2.28		1097223	120690304111	LAKE		VACANT RESI
2.08		1103819	120690304111	LAKE		VACANT RESI
0.26		1112184	120690304081	LAKE		VACANT RESI
0.25		1114934	120690304081	LAKE		VACANT RESI
0.54		1120799	120690304111	LAKE		VACANT RESI
0.41		1120853	120690304111	LAKE		VACANT RESI

Total: 1,764 | Selection: 144

- Using the Actions button in the right corner of the attribute table, various ways can be selected to zoom to the parcels, compute statistics on the selected data, or export the records to different file formats.



- To clear your selection or reset your map use either the Clear Selection button at the top left of the screen, or the refresh button on your web browser.

